

Postal Address
P.O. Box 1329, Rivonia
2128, South Africa

Physical Address
270 George Road,
Noordwyk, Midrand, 1687

Contact
Call Centre: 0860 100 221
Telephone: 011 217 0600
Fax: 011 783 7745



Q & A for the Marketing Material bid closing 14 May 2024 at 11h00am

Q- Gazebos: Will each gazebo include 1 x full wall and 2 x half walls?

A: YES

Q- Curved Banner Wall: The size provided in your quotation doesn't seem to match the dimensions depicted in the picture or the standard unit sizes we have available. Is it possible that you meant the 3m unit, which typically measures 2.85m x 2.25m?

A: The correct dimension is 2250 x 2250 Curved Banner Wall

Q - I would like to Inquire regarding the following items, some are out of stock while others have been discontinued.

Regarding the Unisex Golf T-Shirts BAS – 7000 & 7001, these items are no longer being manufactured. I recommend the Men's and Ladies' golfer shirts with the following specifications: 65% Polyester, 35% cotton, three-button plackets, knitted collar, and pique knit fabric. I have attached an image of the shirt. Will your logo be in one colour only?

A: Provide equivalent substitutes/alternates according to the spec - white logo stipulated.

Q- For item no.12, the Jacket, I suggest the Hudson Jacket with the following specifications: 100% polyester 40D 210T lining, polyester wadding, fully padded quilted jacket, slanted zip pockets, elasticated binding on bottom hem and sleeves, and a standard fit.

A: Provide equivalent substitutes/alternates according to the spec.

Q- Regarding item no.17, the Echo Earbuds and Buds (tech-4919), there is limited stock, and the next incoming ETA is between May 12th and August 13th. ETA's are subject to change. Should I quote based on available stock or proceed with the order regardless of stock availability?

A: Note that this is a 3-year contract, some of the items may not be requested immediately. Suggestion, quote according to specification.

Q- For item no.18, the drawstring bags, the largest bag measures 26.5 (w) x 38 (h) cm and is made of 220g/m2 cotton. I will provide a quote based on these specifications.

A: Provide substitutes that are equivalent to the Spec.

Q- For item no.20, the calendars, please provide details on the size and printing requirements for accurate quoting: Spec:

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A: Tent Calendars (DL); 250 gsm Matt; Card printed in Full Colour. Supplied flat with double sided tape; 3 sides.

Q- Regarding item no.22, the **Stationery Sets**, the pencils are currently out of stock with an ETA of August 13th. Should I proceed with the quote or suggest an alternative set? The stationery set comes with a 1-color branding method. Do you require branding on the case, and will the case be green?

A: Branding on the case only – logo in one colour (white). Can quote on any of the CATHSSETA colours for the case.

Q- For item no.23, the **Candy Stripe Lanyard**, only the orange colour is available due to limited stock. I will quote based on the orange colour unless you prefer blue or red. If not, I can source from another supplier.

A: CATHSSETA red or blue and logo in full colour.

Q- Regarding item no.26, the **Umbrella**, will the logo colour be a one-color print?

A: Yes, as per the specification.

Q- I would also like to know, on the tender where written logo in white “Does this mean that your logo will be branded in one colour”:

A: Yes, our CI manual allows for our logo to be in one colour – white.

Q- Query on Proof of Equipment's

I trust that this email finds you well and sound. Kindly advise how do you need Proof of ownership for equipment's. Do you need Video of the Workshop with machinery? Or Pictures of the machines Or Invoices for all our machinery.

A- Proof of ownership may be demonstrated by the address/ location (site verification may be conducted as part of due diligence) of the factory/warehouse where the equipment is utilised or kept with a utility bill as evidence

Q- In terms of the items being requested by CATHSSETA, are we obligated to quote for every item or are we at liberty to choose which items we can quote on?

A- ALL (34) items under Detailed Scope of Work are listed and quantified for supply over a period of three years to be ordered as and when required with the successful bidder not as a once-off delivery. Your pricing proposal must cover the supply & branding of ALL items or alternates/equivalents to be considered as responsive to the bid.

Q- I would love to find out if the SBD 1 form should be filled in by pen or not?

A: The standard bidding documents are returnable and should be completed TYPED or in INK in response to a bid

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Q- Is it an acceptable practice to email bid response especially in relations to the subject?

A: It is stated in the bid document herein attached on Page 20, Paragraph 11 on 11.4 that email or faxed proposal are NOT acceptable. You are encouraged to utilise Courier Services to deliver on the address as specified in the bid document to arrive before the closing date and time.

Q- Please clarify the required items is it for indications only or we need to price them on our company letterhead if we price do we price as indicated on tender document or just for one item and check the quantity as some are more on colour breakdown than quantities indicated

A: ALL (34) items under Detailed Scope of Work are listed and quantified for supply over a period of three years to be ordered as and when required with the successful bidder. Your pricing must cover the supply & branding of ALL items or alternates to be considered as responsive and your company must formulate a proposal according to functionality criteria on page 18 of the Bid Document with all returnable forms completed and signed according to the compliance checklist on page 21.

Q- Is it necessary for us to bid for the full RFQ? The tender seems to be divided among service providers. If there are items that I cannot obtain, will our bid be disqualified if those items are not included in our quote upon submission?

A: The proposal must cover ALL requirements stipulated in the Scope of Work for consideration; the images of items have been obtained from different sources/stocks for illustration purposes only and should not be misconstrued in any way as influenced by a particular supplier, cover entire scope as part supply will not be accepted.

Q- I would like to enquire about the SBD 3.3 document and if it is compulsory to complete even if a quote is attached?

A: As the SBD 3.3 forms part of the bid document and returnable, you may refer the evaluation team to the costing/pricing in your proposal which will contain the cost breakdown and only capture the total price on the SBD 3.3 seeing that the form may be inadequate for the volume required.

Q - The total golfers required are 150, but within the description, there is a mention of 150 black and 150 red shirts. Does this mean a total of 300 shirts or 75 black shirts and 75 red shirts?

Answer: The quantity column stipulates the **exact quantities** for costing/pricing and should be the only guide, the description column numbers are an administrative oversight when adjustments were made in the Spec.

END

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