

Postal Address
P.O. Box 1329, Rivonia
2128, South Africa

Physical Address
270 George Road,
Noordwyk, Midrand, 1687

Contact
Call Centre: 0860 100 221
Telephone: 011 217 0600
Fax: 011 783 7745



SERVICES REQUISITION FORM

YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION FOR THE CULTURE, ARTS, TOURISM, HOSPITALITY AND SPORT SECTOR EDUCATION AND TRAINING AUTHORITY (CATHSSETA)

Date Issued	26 April 2024	RFQ Number	RFQ/COS/007/2024
Closing Date:	01 May 2024	Closing Time:	12H00
Description of Services	EXHIBITORS UNIFORM		

1. SCOPE OF WORK

1.1. CATHSSETA is inviting a suitably experience and qualified service provider to supply uniforms for CATHSSETA exhibitors who will be managing the stand at Africa's Travel Indaba 2024 from 14 – 16 May 2024 at Albert Luthuli Convention Centre (Durban ICC).

1.2. The required service will include the following:

1.1.1 Pilot Jumpsuit for females and Males



Board Chairperson Mr David Themba Ndhlovu

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Mr Solomon Zawempi Mhlanga • Mr Thulaganyo Gaoshubelwe • Ms Sumayya Shaniitha Khan • Ms Lesiroha Matshediso Lesutu
Ms Ntombifuthi Maureen Nzuza • Ms Rachel Phiri • Mr Lesiba Richard Aphane • Mr Tabane Manene

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Item	Size	Quantity
Material (assorted colours)	3m	X1
Detachable zips	8cm	X1
Sliders	85cm	X12
Collar and cuff	85cm	X1
Piping	1m	X1
Velcro	Half a metre	X1
Buttons		X2
South African Flag (full colour)		X1
CATHSSETA logo (full colour) embroidered		X1

- Colour: Navy Blue.
- Long sleeve
- Material: 100% cotton

1.1.2 Safari Shirts



- 100% Cotton twill
- 2 pockets
- CATHSSETA Logo (embroidered)

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- SA Flag
- Names eg Mpho
- Colour: Black with CATHSSETA white logo.

1.1.3 SIZES and QUANTITY for both items:

10 of each item, split as follows:

- Quantity: 9 (Females)
- Quantity: 1 (Male)
- Size: M, L, XL, XXL (exact sizes will be confirmed with the appointed service provider)
- Colour – as per specification but we are amenable at accommodating other colours that are within the CATHSSETA logo colours.

2 MANDATORY REQUIREMENTS

2.1 The service provider will be required to:

- 2.1.1 Ensure that the pilot jumpsuits are made from high-quality, durable materials.
- 2.1.2 The successful service provider will be required to submit a sample pilot jumpsuit for inspection and approval before large-scale production or delivery.
- 2.1.3 The sample should demonstrate the quality, fit, functionality, and compliance with the agreed specifications.
- 2.1.4 Customise the jumpsuits according to the company's branding, including logos, colour schemes.
- 2.1.5 Commit to a delivery schedule, ensuring that the jumpsuits are delivered on time.
- 2.1.6 Commit to a delivery schedule, ensuring that the jumpsuits are delivered on time.
- 2.1.7 **The estimated delivery date:** One week after appointment.

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3 ADMINISTRATIVE REQUIREMENTS

- 3.1. Quote/Pricing with a clear breakdown of Scope with total inclusive of VAT.
- 3.2. Completed and signed SBD4, SBD6.1.
- 3.3. Valid Tax Compliance Pin issued by SARS.
- 3.4. Valid B-BBEE Certificate or Sworn Affidavit.
- 3.5. Central Supplier Database (CSD) Supplier Number.
- 3.6. All RFQ related responses must include the RFQ number as the subject matter.
- 3.7. Copy of registration documents with the Registrar of Companies.

E-mail responses to supplychain@cathsseta.org.za on or before the closing date and time as stated above.

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