

Postal Address
P.O. Box 1329, Rivonia
2128, South Africa

Physical Address
270 George Road,
Noordwyk, Midrand, 1687

Contact
Call Centre: 0860 100 221
Telephone: 011 217 0600
Fax: 011 783 7745



GOODS REQUISITION FORM

YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION FOR THE CULTURE ARTS,
TOURISM, HOSPITALITY AND SPORT SECTOR EDUCATION AND TRAINING AUTHORITY
(CATHSSETA)

Date issued:	31 July 2023	RFQ number:	RFQ/LPU/034/2023
Closing Date:	04 August 2023	Closing Time:	11h00 am
DESCRIPTION OF SERVICES	SUPPLY & DELIVERY OF OFFICE STATIONERY		

1. SCOPE OF WORK

Supply and delivery of adapt files at the following address: **270 George Road, Noordwyk, 1685 (CATHSSETA Head Office).**

SPECIFICATIONS	QUANTITY
A4 Adapt-A-file Yellow	80
A4 Adapt-A- file Red	40
A4 Adapt-A- file Green	40
A4 Adapt-A- file Blue	40
A4 Adapt-A- file Purple	40

2. ADMINISTRATIVE REQUIREMENTS

- Submit Quote with total inclusive of VAT and RFQ Number on Subject
- Completed and signed SBD4, SBD 6.1
- Valid Tax Compliance Pin issued by SARS & Valid B-BBEE Certificate or Sworn Affidavit & Latest Central Supplier Database (CSD) Summary Report.

E-mail responses to supplychain@cathsseta.org.za on or before the closing date and time as stated above.