

**PostalAddress**  
P.O. Box 1329, Rivonia  
2128, South Africa

**Physical Address**  
270 George Road,  
Noordwyk, Midrand, 1687

**Contact**  
**Call Centre:** 0860 100 221  
**Telephone:** 011 217 0600  
**Fax:** 011 783 7745



## REQUISITION FORM

**YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION (RFQ)  
FOR THE CULTURE ARTS, TOURISM, HOSPITALITY AND SPORTS SECTOR EDUCATION  
AND TRAINING AUTHORITY (CATHSSETA)**

|                                |  |                      |             |
|--------------------------------|--|----------------------|-------------|
| <b>DATE ISSUED</b>             | 08 Sept 2022                                 | <b>RFQ NUMBER</b>    | LP/001/2022 |
| <b>CLOSING DATE:</b>           | 13 Sept 2022                                 | <b>CLOSING TIME:</b> | 11h00am     |
| <b>DESCRIPTION OF SERVICES</b> | <b>SUPPLY &amp; DELIVERY OF ADAPTA FILES</b> |                      |             |

| <b>SPECIFICATIONS/REQUIREMENTS</b>             | <b>QUANTITY</b> |
|--|-----------------|
| Tidy Files Adapt-A-File Standard Yellow        | <b>80</b>       |
| Tidy Files Adapta-A-File Blue                  | <b>40</b>       |
| <b>Tidy Files Adapta-A-File Standard Green</b> | 40              |
| Tidy Files Adapta-A-File Standard Red          | 40              |
| Tidy Files Adapta-A-File Purple                | 40              |
|  |                 |

Delivery at Head Office 270 George Road, Noordwyk, Midrand. Quotation/Pricing must be forwarded to this email address [supplychain@CATHSSETA.org.za](mailto:supplychain@CATHSSETA.org.za) for consideration accompanied by the following.

- **Completed and signed Bidder's Disclosure SBD4 and SBD 6.1**
- **Valid Tax Compliance Pin issued by SARS**
- **Valid B-BBEE Certificate or Sworn Affidavit**

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**Board chairperson:** Mr David Themba Ndhlovu

**Board members:** Ms Edith Margareth Tukakgomo • Mr Moses Motha • Mr Itumeleng Kennilworth Dichabe  
Mr Solomon Mhlanga • Mr Thulaganyo Gaoshubelwe • Ms Sumayya Khan • Ms Karen Borain • Mr Vincent Maumela  
Ms Lesiroha Lesutu • Ms Maureen Nzuza