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SERVICES REQUISITION FORM

**YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION (RFQ)
FOR THE CULTURE ARTS, TOURISM, HOSPITALITY AND SPORTS SECTOR EDUCATION
AND TRAINING AUTHORITY (CATHSSETA)**

DATE ISSUED	23 JUNE 2022	RFQ NUMBER	ICT/002/2022
CLOSING DATE:	27 JUNE 2022	CLOSING TIME:	15h00pm
DESCRIPTION OF SERVICES	MICROSOFT 365 LICENSE RENEWAL, HOSTING, MANTAINANCE AND SUPPORT FOR A PERIOD OF 12 MONTHS		

SPECIFICATIONS/REQUIREMENTS	QUANTITY
The service provider will be required for the following services for the period of twelve (12) months:	
To renew Microsoft 365 licenses for one hundred (100) CATHSSETA users.	100
To migrate the current CATHSSETA tenant to their facility.	1
To host CATHSSETA email services.	1
To manage all Microsoft 365 services.	1
To provide technical support to CATHSSETA.	1
To maintain Microsoft 365 services.	1

Requested by: Anele Chaza

Business Unit: ICT

Services Requisition – Microsoft 365 Licence Renewal, Hosting, Maintenance and Support

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Board chairperson: Mr David Themba Ndhlovu

Board members: Ms Edith Margareth Tukagomo • Mr Moses Motha • Mr Itumeleng Kennilworth Dichabe
Mr Solomon Mhlanga • Mr Thulaganyo Gaoshubelwe • Ms Sumayya Khan • Ms Karen Borain • Mr Vincent Maumela
Ms Lesiroha Lesutu • Ms Maureen Nzuza