



VACANCY

<p>Manager: Monitoring, Evaluation and Reporting</p>	<p>Job Purpose: This role is responsible for enterprise-wide monitoring, evaluation and reporting activities to ensure that monitoring, evaluation and reporting of the various organisational programmes and interventions is aligned with best practice, legislative requirements and the mandate of CATHSSETA.</p> <p>Job Requirements: A Degree in Business Management or equivalent is a minimum requirement. A project management qualification and experience is a must. At least 8 years' experience in monitoring and evaluation and reporting. 3 years' experience in managing people. Experience in a SETA environment is ideal</p> <p>Competency Requirements: The incumbent should demonstrate competencies related to; Planning and organizing, Compliance, Ability to drive performance, Management of change and uncertainty, Personal resilience and ability to work under pressure.</p> <p>Job Responsibilities: Monitoring and Evaluation - Develop and review monitoring, evaluation and reporting policies and procedures; Develop monitoring and evaluation plans for the entire organisation in line with the relevant frameworks and best practice; Design and implement monitoring and evaluation framework and other tools to enable accurate monitoring and evaluation of organisational programmes; Coordinate and analyse organisation-wide monitoring and evaluation reviews to assess progress against predetermined objectives and other organisational standards; Facilitate the implementation of remedial action as and when required; Build M&E capacity and knowledge within the organisation; Collate organisational performance information results; Evaluate performance information against the overall criteria of usefulness and reliability; Evaluate the usefulness of the reported performance information to determine whether it is presented in accordance with the National Treasury's reporting principles and whether the reported performance is consistent with the planned programmes; Evaluate, test and confirm the usefulness of planned and reported performance information in accordance with the identified performance management and reporting framework; Manage implementation of projects within the area of responsibility; Implement recommendations from stakeholders; Prepare the annual performance information report.</p> <p>Reporting - Design and facilitate the implementation of monitoring and evaluation reports; Auditing of performance information report in accordance with the performance management and reporting framework; Provide management reports so that internal and external stakeholders are informed of performance progress as per organisational</p>
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	requirements; Report on all the information received and explanations required and identify omissions of which may result in the reported performance information being materially misstated or misleading; Oversee the process to obtain audit evidence about the usefulness and reliability of the reported performance information, including assessment of the risks of material misstatement of the quarterly and annual performance reports; Oversee the process of testing the internal policies, procedures and controls relating to the management of, and reporting on, performance information.
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Please forward a detailed CV to recruitment1@bloc-placements.com by no later than Sunday, 18 September 2016. Late applications will not be considered.

Note: Should you not hear from CATHSSETA within one month of the closing date, please regard your application as unsuccessful. CATHSSETA is an equal opportunity employer, committed to employment equity.