

Postal Address
P.O. Box 1329, Rivonia
2128, South Africa

Physical Address
270 George Road,
Noordwyk, Midrand, 1687

Contact
Call Centre: 0860 100 221
Telephone: 011 217 0600
Fax: 011 783 7745



GOODS/SERVICES REQUISITION FORM

**YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION FOR THE CULTURE, ARTS,
TOURISM, HOSPITALITY AND SPORT SECTOR EDUCATION AND TRAINING AUTHORITY
(CATHSSETA)**

Date Issued	21 October 2025	RFQ Number	RFQ/LPO/037/2025
Closing Date:	24 October 2025	Closing Time:	11H00
DESCRIPTION:		SUPPLY AND DELIVERY OF PROMOTIONAL ITEMS	

1. SCOPE OF WORK

SPECIFICATIONS

CATHSSETA requires a service provider for White Long Sleeve Alex Varga Hallstatt Shirts (or equivalent) as follows:



CODE: CW-AV-188-A

Men's Long Sleeve Alex Varga Hallstatt Shirt or Equivalent

- 120g/m²
- 88% polyester, 12% modal

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- ultra soft and luxurious modal blend fabric with eco-friendly properties
- sleek and modern design
- adjustable two-button cuff
- engraved buttons
- back yoke
- curved hem
- Alex Varga silicone logo
- Branding Options: Embroidery CATHSSETA name in navy blue
- Quantity: 6



CODE: CW-AV-189-A

Ladies Long Sleeve Alex Varga Hallstatt Shirt or Equivalent

- 120g/m²
- 88% polyester, 12% modal
- ultra soft and luxurious modal blend fabric with eco-friendly properties
- sleek and modern design
- adjustable two-button cuff
- features front and back darts for shaping
- engraved buttons
- back yoke

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- curved hem
- Alex Varga silicone logo
- Branding Options: Embroidery - Embroidery CATHSSETA name in navy blue
- Quantity: 17



Kooshty (or equivalent) Cobbler Cotton Tote

- 47 (l) x 15 (w) x 40 (h) cm 320g/m² 100% cotton
- natural cotton webbing handles
- strong, durable 320g/m² cotton canvas fabric large and spacious
- Branding Options: Silkscreen - CATHSSETA Logo in White
- Quantity 1000

Altitude Fourth Estate A6 Hard Cover Notebook or Equivalent



- Material: Vinyl PVC
- Size: 14cm (l) x 9.5cm (w) x 1.5cm (h)
- Capacity: A6. 80 Sheets / 160 Lined Pages
- Branding Options: Foiling, Screen Print, Belly Band A6
- Price Includes: 1 Colour, 1 Position Screen Print
- Branding Options: Silkscreen - CATHSSETA Logo in White
- **Quantity 1000**

2. ADMINISTRATIVE REQUIREMENTS

- 2.1 Quote/Pricing with a clear breakdown of Scope with total inclusive of VAT.
- 2.2 Completed and signed SBD4, SBD 6.1.
- 2.3 Valid Tax Compliance Pin issued by SARS.
- 2.4 Valid B-BBEE Certificate or Sworn Affidavit.
- 2.5 All RFQ related responses must include the RFQ number as the subject matter.
- 2.6 Central Supplier Database (CSD) Summary Report.
- 2.7 Company Registration Document (CIPC).
- 2.8 **The appointed service provider will be requested to submit samples before production.**

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3. PRICING AND SPECIFIC GOALS EVALUATION

- 3.1. For the evaluation of this RFQ, the 80/20 preference points scoring system will be applied. This means 80 points are allocated to price and 20 points to specific goals as per the standard bidding document (SBD) 6.1 attached to this RFQ.
- 3.2. To claim points for specific goals, bidders will be required to complete, sign and submit SBD 6.1 together with a valid B-BBEE Certificate or Sworn Affidavit. Failure to submit the required documents will result in zero points allocated to the bidding company.

4. RESPONSES/SUBMISSIONS

E-mail responses to supplychain@cathsseta.org.za on or before the closing date and time as stated above and no late responses will be accepted.