

CEO SUBMISSION

TO	M THIBELA CHIEF EXECUTIVE OFFICER
FROM	MS T BENGU SPECIALIST: LEARNING PROGRAMMES
SUBJECT	HIGH-IMPACT PROJECTS (HIPS) WINDOW PLAN
DATE	27/11/2024

1. PURPOSE

1.1 To request the CEO to approve the following:

1.1.1 The High-Impact Projects (HIP) application process.

1.1.2 Advertising in print media, at an estimated budget of R200, 000.00; and

1.1.3 Advertising and opening the HIP window from 09 December 2024.

2. LEGISLATIVE, REGULATORY AND POLICY PROVISIONS

2.1 The National Skills Development Plan (NSDP), which promotes collaboration through partnerships within the public sector as well as between the public and private sectors to support effective skills development.

3. BACKGROUND, DISCUSSION AND MOTIVATION

3.1 CATHSSETA is embarking on the implementation of High Impact Projects (HIPs) that will encompass various projects across the six (6) sub-sectors, aimed at

achieving increased impact through skills development interventions and support. HIPs are projects which are defined with the key criteria outlined in annexure A attached.

3.2 The objective for opening HIPs window is to have impactful, long lasting skills development approach in the 6 sub-sectors and bridge the gap of unemployment.

3.3 The following process will be followed for HIP's:

3.3.1 Window advertising and opening

3.3.2 Submission of applications forms

3.3.3 Evaluation of applications in line with the application guidelines

3.3.4 Preparation of report to be endorsed.

3.3.5 Outcomes sent out to applicants.

3.4 Window Advertising and Opening

3.4.1 The HIP's window will open from 09 December 2024 and will be open until funds have been depleted through project allocations in line with the approved budget.

3.4.2 The advertisement of the window will be on print media, and the CATHSSETA website to create awareness of the window opening.

3.4.3 Furthermore, stakeholders on the CATHSSETA mailing list and those who attended the HIP's workshops will be sent courtesy emails informing them of the window opening.

3.4.4 Applications will be submitted manually through a designated email address

4. FINANCIAL IMPLICATIONS

QUESTION	EXPLANATION
4.1. What is the cost implication related to this request being made?	R 200, 000.00 (For the advert in print media)
4.2. What is the available budget?	R1 077 000,00 (Budget code 47112)
4.3. Is this item budgeted for? If not, why should expenditure be incurred and where will the funds be taken from?	Yes
4.4. Is this activity included in the SETA's Annual Performance Plan (APP) or Departmental Operational Plan? If not, please explain why approval should be granted for an unplanned activity?	Yes
4.5. Is this part of the SETA's Procurement Plan (above R500 000) or your Department's Demand Management Plan (DMP) (below R500 000) for this financial year? If yes, please attach the Approved Plan or if not, provide reasons why consideration should be made?	No
4.6. Does this require approval for deviation from the normal Supply Chain Management process due to an emergency? If yes, please provide reason(s) to justify the emergency or the deviation and the value to be derived	No

Postal Address
P.O. Box 1329, Rivonia
2128, South Africa

Physical Address
270 George Road,
Noordwyk, Midrand, 1687

Contact
Call Centre: 0860 100 221
Telephone: 011 217 0600
Fax: 011 783 7745



5 RECOMMENDATIONS

It is recommended that the CEO approves:

The High-Impact Projects (HIP) application process.

Advertising in print media, at an estimated budget of R200, 000.00; and

Advertising and opening the HIP window from 09 December 2024.

5. RECOMMENDATIONS

It is recommended that the CEO approves:

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Advertising in print media, at an estimated budget of R200, 000.00; and

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Advertising and opening the HIP window from 09 December 2024.



A handwritten signature in black ink, appearing to read "T Bengu".

MS T BENGU
SPECIALIST: LEARNING PROGRAMMES

DATE: 27 NOVEMBER 2024

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Advertising and opening the HIP window from 09 December 2024.

Supported



A handwritten signature in black ink, appearing to read "T Motlatla".

MR T MOTLATLA
MANAGER: LEARNING PROGRAMMES

DATE: 27 NOVEMBER 2024

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P.O. Box 1329, Rivonia
2128, South Africa

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Supported

Comments:
Supported.

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MS L MPYE
EXECUTIVE MANAGER: LEARNING PROGRAMMES

DATE: 27 NOVEMBER 2024

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Advertising and opening the HIP window from 09 December 2024.

Supported



A handwritten signature in black ink, appearing to read "N. Marota".

MR N MAROTA
CHIEF FINANCIAL OFFICER

DATE: 27 NOVEMBER 2024

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2128, South Africa

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Approve

Comments:

I have noted that the closing date is not yet decided, therefore I can't sign the advert at this stage.

A handwritten signature in black ink, appearing to read "M Thibela".

M THIBELA
CHIEF EXECUTIVE OFFICER

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