

Postal Address
P.O. Box 1329, Rivonia
2128, South Africa

Physical Address
270 George Road,
Noordwyk, Midrand, 1687

Contact
Call Centre: 0860 100 221
Telephone: 011 217 0600
Fax: 011 783 7745




GOODS/SERVICES REQUISITION FORM

**YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION FOR THE CULTURE, ARTS,
TOURISM, HOSPITALITY AND SPORT SECTOR EDUCATION AND TRAINING AUTHORITY
(CATHSSETA)**

Date Issued	12 September 2024	RFQ Number	RFQ/LPO/044/2024
Closing Date:	18 September 2024	Closing Time:	11H00
DESCRIPTION:	National Tourism Career Expo (NTCE) Promotional Items		

1. SCOPE OF WORK

CATHSSETA is inviting service provider/s to provide CATHSSETA with Promotional Items for its NTCE. Supply and deliver to the address: 270 George Road, Noordwyk, Midrand, 1687. The Items should be hand delivered to CATHSSETA 30th September 2024

SPECIFICATIONS		
Item/s	Specification	Quantity
100% Bucket Hat 	100% cotton bucket hat material: cotton Hat type: contrast trim around and under brim Size: Adult size (58cm) Colour: 500 Yellow; 500 Black & 500 Red Carton size : 65*45*38CM Logo: Screen printing Mono Colour CATHSSETA Logo	1 500

RFQ/LPO/044/2024

Board Chairperson Mr David Themba Ndhlovu

Board Members Ms Margareth Edith Tukagomo • Mr Moses Motha • Mr Kennilworth Itumeleng Dichabe • Mr Nkanyezi Joseph Ntuli
Mr Solomon Zawempi Mhlanga • Mr Brett Tungay • Ms Lesiroha Matshediso Lesutu • Ms Rachel Phiri • Mr Tabane Manene

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<p>Pencil Case & Stationery Set</p> 	<p>Material: Plastic Size: 18.5cm (l) x 10cm (w) Branding: Silk Screen Print Mono Colour CATHSSETA Logo</p>	<p>1000</p>
<p>Cylinder Water Bottle</p> 	<p>Material: BPA-Free Plastic Size: 23cm (h) x 6.5cm (w) Capacity: 580ml Branding: Pad Print, Mono Colour CATHSSETA Logo</p>	<p>1000</p>

2. ADMINISTRATIVE REQUIREMENTS

- 2.1 Quote/Pricing with a clear breakdown of Scope with total inclusive of VAT.
- 2.2 Completed and signed SBD4, SBD 6.1.
- 2.3 Valid Tax Compliance Pin issued by SARS.
- 2.4 Valid B-BBEE Certificate or Sworn Affidavit.
- 2.5 All RFQ related responses must include the RFQ number as the subject matter.
- 2.6 Central Supplier Database (CSD) Summary Report.
- 2.7 Company Registration Document (CIPC).

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3. PRICING AND SPECIFIC GOALS EVALUATION

- 3.1. For the evaluation of this RFQ, the 80/20 preference points scoring system will be applied. This means 80 points are allocated to price and 20 points to specific goals as per the standard bidding document (SBD) 6.1 attached to this RFQ.
- 3.2. To claim points for specific goals, bidders will be required to complete, sign and submit SBD 6.1 together with a valid B-BBEE Certificate or Sworn Affidavit. Failure to submit the required documents, will result in zero points allocated to the bidding company.

4. RESPONSES/SUBMISSIONS

E-mail responses to supplychain@cathsseta.org.za on or before the closing date and time as stated above and no late responses will be accepted.

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