

## GOODS/SERVICES REQUISITION FORM

**YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION FOR THE CULTURE, ARTS,  
TOURISM, HOSPITALITY AND SPORT SECTOR EDUCATION AND TRAINING AUTHORITY  
(CATHSSETA)**

<b>Date issued</b>	<b>31 July 2024</b>	<b>RFQ number</b>	<b>RFQ/ICT/035/2024</b>
<b>Closing Date:</b>	<b>05 August 2024</b>	<b>Closing Time:</b>	<b>11:00</b>
<b>DESCRIPTION:</b>	<b>Specification for Supply of UCC and Wildcard SSL Certificates</b>		

### 1. SCOPE OF WORK

<b>SPECIFICATIONS</b>
<p>1.1 UCC SSL Certificate:</p> <ul style="list-style-type: none"><li>1.1.1 Must support multiple domains and subdomains.</li><li>1.1.2 Must provide robust encryption (minimum 2048-bit key).</li><li>1.1.3 Must be trusted by all major web browsers and email clients.</li><li>1.1.4 Must be valid for a three-year term.</li><li>1.1.5 Should include warranty and support for the duration of the certificate.</li></ul>
<p>1.2 Wildcard SSL Certificate:</p> <ul style="list-style-type: none"><li>1.2.1 Must secure an unlimited number of subdomains under a single domain.</li><li>1.2.2 Must provide robust encryption (minimum 2048-bit key).</li><li>1.2.3 Must be trusted by all major web browsers.</li><li>1.2.4 Must be valid for a three-year term.</li><li>1.2.5 Should include warranty and support for the duration of the certificate.</li></ul>

## 2. ADMINISTRATIVE REQUIREMENTS

- 2.1 Quote/Pricing with a clear breakdown of Scope with total inclusive of VAT.
- 2.2 Completed and signed SBD4, SBD 6.1.
- 2.3 Valid Tax Compliance Pin issued by SARS.
- 2.4 Valid B-BBEE Certificate or Sworn Affidavit.
- 2.5 All RFQ related responses must include the RFQ number as the subject matter.
- 2.6 Central Supplier Database (CSD) Summary Report.
- 2.7 Company Registration Document (CIPC).

## 3. PRICING AND SPECIFIC GOALS EVALUATION

- 3.1. For the evaluation of this RFQ, the 80/20 preference points scoring system will be applied. This means 80 points are allocated to price and 20 points to specific goals as per the standard bidding document (SBD) 6.1 attached to this RFQ.
- 3.2. To claim points for specific goals, bidders will be required to complete, sign and submit SBD 6.1 together with a valid B-BBEE Certificate or Sworn Affidavit. Failure to submit the required documents, will result in zero points allocated to the bidding company.

## 4. RESPONSES/SUBMISSIONS

E-mail response above, [supplychain@cathsseta.org.za](mailto:supplychain@cathsseta.org.za) on or before the closing date and time as stated above and no late responses will be accepted