

GOODS/SERVICES REQUISITION FORM


YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION FOR THE CULTURE, ARTS,
TOURISM, HOSPITALITY AND SPORT SECTOR EDUCATION AND TRAINING AUTHORITY
(CATHSSETA)

Date Issued	30 July 2024	RFQ Number	RFQ/COS/034/2024
Closing Date:	02 August 2024	Closing Time:	11H00
DESCRIPTION:	SUPPLY AND DELIVERY OF STEAM IRONS		

1. SCOPE OF WORK

SPECIFICATIONS

CATHSSETA is inviting service provider/s to send proposal for procuring Genesis Garment Steamer Platinum for the CATHSSETA's Team.
Supply and deliver to the address: 270 George Road, Noordwyk, Midrand, 1687

Item/s	Specification	Quantity
Genesis Garment Steamer Platinum Steam Iron or Equivalent 	1 x 2-in-1 steaming attachment 1 x Steaming hose 1 x Ironing Board 2 x Telescopic ironing board poles 1 x Base 1 x Steaming glove 1 x Hanger holder 1 x Steam attachment holder 1 x Instruction manual	6

2. ADMINISTRATIVE REQUIREMENTS

- 2.1 Quote/Pricing with a clear breakdown of Scope with total inclusive of VAT.
- 2.2 Completed and signed SBD4, SBD 6.1.
- 2.3 Valid Tax Compliance Pin issued by SARS.
- 2.4 Valid B-BBEE Certificate or Sworn Affidavit.
- 2.5 All RFQ related responses must include the RFQ number as the subject matter.
- 2.6 Central Supplier Database (CSD) Summary Report.
- 2.7 Company Registration Document (CIPC).
- 2.8 Products should be securely packaged to avoid damage during transportation.
- 2.9 The appointed service provider should ensure that each team iron comes with a comprehensive warranty and guarantee.

3. PRICING AND SPECIFIC GOALS EVALUATION

- 3.1. For the evaluation of this RFQ, the 80/20 preference points scoring system will be applied. This means 80 points are allocated to price and 20 points to specific goals as per the standard bidding document (SBD) 6.1 attached to this RFQ.
- 3.2. To claim points for specific goals, bidders will be required to complete, sign and submit SBD 6.1 together with a valid B-BBEE Certificate or Sworn Affidavit. Failure to submit the required documents, will result in zero points allocated to the bidding company.

4. RESPONSES/SUBMISSIONS

E-mail responses to supplychain@cathsseta.org.za on or before the closing date and time as stated above and no late responses will be accepted.