

### GOODS/SERVICES REQUISITION FORM

**YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION FOR THE CULTURE, ARTS,  
TOURISM, HOSPITALITY AND SPORT SECTOR EDUCATION AND TRAINING AUTHORITY  
(CATHSSETA)**

<b>Date issued</b>	<b>27 June 2024</b>	<b>RFQ Number</b>	<b>RFQ/COS/020/2024</b>
<b>Closing Date:</b>	<b>03 July 2024</b>	<b>Closing Time:</b>	<b>11H00</b>
<b>DESCRIPTION:</b>	<b>Request for Quotations to Source an HP Certified Repairs Service Provider to Repair and Enhance Two (2) Faulty DL-380 Gen 9 Servers</b>		

#### 1. SCOPE OF WORK

<b>SPECIFICATIONS</b>
1.1 Diagnosis and Repair of Server 1 (HP DL380 Gen 9) <ul style="list-style-type: none"><li>1.1.1 Diagnose and repair overheating issue</li><li>1.1.2 Replace failed HDD with an HP certified HDD</li><li>1.1.3 Repair any additional issues according to the iLO log sheets to be provided.</li></ul>
1.2 Diagnosis and Repair of Server 2 (HP DL380 Gen 9) <ul style="list-style-type: none"><li>1.2.1 Diagnose and repair boot failure after BIOS</li><li>1.2.2 Replace degraded drive cache components</li><li>1.2.3 Replace failed batteries with HP certified batteries</li><li>1.2.4 Repair any additional issues according to the iLO log sheets to be provided</li></ul>
1.3 Installation of populated 10Gbps SFP PCI modules in both servers

## 2. ADMINISTRATIVE REQUIREMENTS

- 2.1 Quote/Pricing with a clear breakdown of Scope with total inclusive of VAT.
- 2.2 Completed and signed SBD4, SBD6.1.
- 2.3 Valid Tax Compliance Pin issued by SARS.
- 2.4 Valid B-BBEE Certificate or Sworn Affidavit.
- 2.5 All RFQ related responses must include the RFQ number as the subject matter.
- 2.6 Central Supplier Database (CSD) Summary Report.
- 2.7 Company Registration Document (CIPC).

## 3. PRICING AND SPECIFIC GOALS EVALUATION

- 3.1. For the evaluation of this RFQ, the 80/20 preference points scoring system will be applied. This means 80 points are allocated to price and 20 points to specific goals as per the standard bidding document (SBD) 6.1 attached to this RFQ.
- 3.2. To claim points for specific goals, bidders will be required to complete, sign and submit SBD 6.1 together with a valid B-BBEE Certificate or Sworn Affidavit. Failure to submit the required documents, will result in zero points allocated to the bidding company.

## 4. RESPONSES/SUBMISSIONS

E-mail responses to [supplychain@cathseta.org.za](mailto:supplychain@cathseta.org.za) on or before the closing date and time as stated above and no late responses will be accepted.