

Postal Address  
P.O. Box 1329, Rivonia  
2128, South Africa

Physical Address  
270 George Road,  
Noordwyk, Midrand, 1687

Contact  
Call Centre: 0860 100 221  
Telephone: 011 217 0600  
Fax: 011 783 7745



## SERVICES REQUISITION FORM

**YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION FOR THE CULTURE ARTS,  
TOURISM, HOSPITALITY AND SPORT SECTOR EDUCATION AND TRAINING AUTHORITY  
(CATHSSETA)**

<b>Date issued</b>	<b>22 April 2024</b>	<b>RFQ number</b>	<b>RFQ/COS/005/2024</b>
<b>Closing Date:</b>	<b>25 April 2024</b>	<b>Closing Time:</b>	<b>11H00</b>
<b>DESCRIPTION:</b>		<b>CATERING SERVICES FOR WORKSHOP</b>	

### 1. SCOPE OF WORK

#### SPECIFICATIONS

CATHSSETA seeks a service provider for catering services for one hundred (100) delegates.

Date: **10 May 2024**

Rectangular tables with tablecloths and chairs to accommodate 100 guests.

Lunch is to be delivered at 270 George Road, Noordwyk, Midrand.

Lunch – to be served at 13h00

- Basmati Rice
- Mixed Vegetables
- Creamy Spinach
- Beef stew
- Roasted Chicken
- Greek Salad
- Assorted soft drinks – 100 cans

N.B The appointed Caterer is to bring cutlery and tableware for lunch.

Board Chairperson Mr David Themba Ndhlovu

Board Members Ms Margareth Edith Tukakgomo • Mr Moses Motha • Mr Kennilworth Itumeleng Dichabe • Mr Nkanyezi Joseph Ntuli  
Mr Solomon Zawempi Mhlanga • Mr Thulaganyo Gaoshubelwe • Ms Sumayya Shanitha Khan • Ms Lesiroha Matshediso Lesutu  
Ms Ntombifuthi Maureen Nzuza • Ms Rachel Phiri • Mr Lesiba Richard Aphane • Mr Tabane Manene

**Postal Address**  
P.O. Box 1329, Rivonia  
2128, South Africa

**Physical Address**  
270 George Road,  
Noordwyk, Midrand, 1687

**Contact**  
**Call Centre:** 0860 100 221  
**Telephone:** 011 217 0600  
**Fax:** 011 783 7745



## **2. ADMINISTRATIVE REQUIREMENTS**

- 2.1 Quote/Pricing with a clear breakdown of Scope with total inclusive of VAT.
- 2.2 Completed and signed SBD4, SBD 6.1
- 2.3 Valid Tax Compliance Pin issued by SARS.
- 2.4 Valid B-BBEE Certificate or Sworn Affidavit.
- 2.5 All RFQ related responses must include the RFQ number as the subject matter.
- 2.6 Central Supplier Database (CSD) Summary Report
- 2.7 Company Registration Documents (CIPC).

E-mail responses to [supplychain@cathsseta.org.za](mailto:supplychain@cathsseta.org.za) on or before the closing date and time as stated above and no late responses will be accepted.

**Board Chairperson** Mr David Themba Ndhlovu

**Board Members** Ms Margareth Edith Tukakomo • Mr Moses Motha • Mr Kennilworth Itumeleng Dichabe • Mr Nkanyezi Joseph Ntuli  
Mr Solomon Zawempi Mhlanga • Mr Thulaganyo Gaoshubelwe • Ms Sumayya Shanitha Khan • Ms Lesiroha Matshediso Lesutu  
Ms Ntombifuthi Maureen Nzuza • Ms Rachel Phiri • Mr Lesiba Richard Aphane • Mr Tabane Manene