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SERVICES REQUISITION FORM

**YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION FOR THE CULTURE ARTS,
TOURISM, HOSPITALITY AND SPORT SECTOR EDUCATION AND TRAINING AUTHORITY
(CATHSSETA)**

Date issued	02 April 2024	RFQ number	RFQ/COS/001/2024
Closing Date:	04 April 2024	Closing Time:	14H00
DESCRIPTION:		ADVERT PLACEMENT: VACANCIES	

1. SCOPE OF WORK

SPECIFICATIONS

Newspaper advert placement for the below positions:

1. Intern: Administration and Management x 3 (Ref: CATHS01/2024);
2. Intern: Eastern Cape/ Northern Cape/ Western Cape Region (Ref: CATHS02/2024);
3. Intern: KwaZulu Natal/ Free State Region (Ref: CATHS03/2024); and
4. Intern: Human Capital Management and Development (Ref: CATHS04/2024).

Requirements: Advert Placement 07 April 2024

- City Press
- Sunday Times
- Size = 8 x 3, Black & white, Section – Careers

2. ADMINISTRATIVE REQUIREMENTS

- 2.1 Quote/Pricing with a clear breakdown of Scope with total inclusive of VAT.
- 2.2 Completed and signed SBD4, SBD 6.1.
- 2.3 Valid Tax Compliance Pin issued by SARS.
- 2.4 Valid B-BBEE Certificate or Sworn Affidavit.
- 2.5 All RFQ related responses must include the RFQ number as the subject matter.
- 2.6 Central Supplier Database (CSD) Summary Report.
- 2.7 Company Registration Documents (CIPC).

E-mail responses to supplychain@cathsseta.org.za on or before the closing date and time as stated above and no late responses will be accepted.

Board Chairperson Mr David Themba Ndhlovu

Board Members Ms Margareth Edith Tukakgomo • Mr Moses Motha • Mr Kennilworth Itumeleng Dichabe • Mr Nkanyezi Joseph Ntuli
Mr Solomon Zawempi Mhlanga • Mr Thulaganyo Gaoshubelwe • Ms Sumayya Shaniitha Khan • Ms Lesiroha Matshediso Lesutu
Ms Ntombifuthi Maureen Nzuza • Ms Rachel Phiri • Mr Lesiba Richard Aphane • Mr Tabane Manene