

Postal Address
P.O. Box 1329, Rivonia
2128, South Africa

Physical Address
270 George Road,
Noordwyk, Midrand, 1687

Contact
Call Centre: 0860 100 221
Telephone: 011 217 0600
Fax: 011 783 7745



GOODS REQUISITION FORM

YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION FOR THE CULTURE ARTS,
TOURISM, HOSPITALITY AND SPORT SECTOR EDUCATION AND TRAINING AUTHORITY
(CATHSSETA)

Date issued:	10 October 2023	RFQ number	RFQ/CSU/050/2023
Closing Date:	13 October 2023	Closing Time:	11h00am
DESCRIPTION:	Supply, Branding & Delivery of promotional items		

1. SCOPE OF WORK

The supply, branding, and delivery of promotional items as specified to 270 George Rd, Midrand.

1.1 Omega Allstar Gift pack



Features:

A5 Notebook with ribbon marker, Paper - 128 lined pages (64 sheets)

Plastic pen

Colour barrel pen

Black contrast clip

Black German Ink

330 ml Coffee mug

AB grade ceramic

Mouse

Omega wireless optical mouse

ABS

version 2.0, 800/1200/1600 special DPI function 2 x AAA batteries included.

Polyester and Rubber mouse pad

Presented in a Kraft Paper

Omega Giftbox

Board Chairperson Mr David Themba Ndhlovu

Board Members Ms Margareth Edith Tukagomo • Mr Moses Motha • Mr Kennilworth Itumeleng Dichabe • Mr Nkanyezi Joseph Ntuli
Mr Solomon Zawempi Mhlanga • Mr Thulaganyo Gaoshubelwe • Ms Sumayya Shanitha Khan • Ms Lesiroha Matshediso Lesutu
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Product Dimensions (cm):
Book: 21 (l) x 14.3 (w) x 1.3 (h)
Mug: 9.6 (h)
Mouse pad: 22 (l) x 18 (w)
Giftbox: 9 (h) x 27.5 (l) x 19 (w)

Colour: Gray with white CATHSSETA logo
Quantity: 35 (CATHSSETA Grey with white logo)
35 CATHSSETA Green with white logo)

1.2 Men's Hudson Jacket



- Material: 100% Polyester 40D, 210T Lining
- Size: M, M, L, M, M
- Quantity: 5
- Branding Options: Embroidery
- CATHSSETA LOGO in white
- Colour: Black

1.3 Ladies Hudson Jackets



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Material: 100% Polyester 40D & 210T Lining
Size: L, L, M, XL,
Branding Options: Embroidery
Colour: Blue
CATHSSETA logo in white
Quantity: 4

1.4 A6 Pouch for Lanyards



Material: PVC
Size: 10.5cm (w) x 14.8cm (h)
Quantity: 200

1.5 Candy stripe Lanyard



Material: Polyester
Size: Lanyard – 90cm (l) x 0.5cm (w)
Recess – 2.7cm (dia)
Colour (red and black stripes)
CATHSSETA logo in full colour
Quantity: 200

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2. ADMINISTRATIVE REQUIREMENTS

- 2.1 Quote/Pricing with total inclusive of VAT.
- 2.2 Completed and signed SBD4, SBD 6.1
- 2.3 Valid Tax Compliance Pin issued by SARS.
- 2.4 Valid B-BBEE Certificate or Sworn Affidavit.
- 2.5 All RFQ related responses must include the RFQ number as the subject.
- 2.6 Central Supplier Database (CSD) Summary Report.
- 2.7 The successful service provider must send digital designer proofs for the required services and samples for approval before commencement.

E-mail responses to supplychain@cathsseta.org.za on or before the closing date and time as stated above.

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