

Postal Address  
P.O. Box 1329, Rivonia  
2128, South Africa

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Noordwyk, Midrand, 1687

Contact  
Call Centre: 0860 100 221  
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## SERVICES REQUISITION FORM

**YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION FOR THE CULTURE ARTS,  
TOURISM, HOSPITALITY AND SPORT SECTOR EDUCATION AND TRAINING AUTHORITY  
(CATHSSETA)**

<b>Date issued:</b>	<b>03 October 2023</b>	<b>RFQ number</b>	<b>RFQ/OCE/049/2023</b>
<b>Closing Date:</b>	<b>06 October 2023</b>	<b>Closing Time:</b>	<b>11h00am</b>
<b>DESCRIPTION:</b>	<b>ADVERT PLACEMENT- AGM NOTICE</b>		

### 1. SCOPE OF WORK

**Advert Placement date – 08 October 2023: Annual General Meeting (AGM) Notice**

1. City Press
2. Sunday Times
3. Sowetan

**Size: 15 x 4 col, Black & White, Notices & Career Section**

### 2. ADMINISTRATIVE REQUIREMENTS

- 2.1 Quote/Pricing with total inclusive of VAT.
- 2.2 Completed and signed SBD4, SBD 6.1
- 2.3 Valid Tax Compliance Pin issued by SARS.
- 2.4 Valid B-BBEE Certificate or Sworn Affidavit.
- 2.5 All RFQ related responses must include the RFQ number as the subject.
- 2.6 Central Supplier Database (CSD) Summary Report.

**E-mail responses to [supplychain@cathsseta.org.za](mailto:supplychain@cathsseta.org.za) on or before the closing date and time as stated above.**

**Board Chairperson** Mr David Themba Ndhlovu

**Board Members** Ms Margareth Edith Tukagomo • Mr Moses Motha • Mr Kennilworth Itumeleng Dichabe • Mr Nkanyezi Joseph Ntuli  
Mr Solomon Zawempi Mhlanga • Mr Thulaganyo Gaoshubelwe • Ms Sumayya Shanitha Khan • Ms Lesiroha Matshediso Lesutu  
Ms Ntombifuthi Maureen Nzuza • Ms Rachel Phiri • Mr Lesiba Richard Aphane • Mr Tabane Manene