

PostalAddress
P.O. Box 1329, Rivonia
2128, South Africa

Physical Address
270 George Road,
Noordwyk, Midrand, 1687

Contact
Call Centre: 0860 100 221
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SERVICES REQUISITION FORM

**YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION FOR THE CULTURE ARTS,
TOURISM, HOSPITALITY AND SPORTS SECTOR EDUCATION AND TRAINING
AUTHORITY (CATHSSETA)**

Date issued	17 March 2023	RFQ number	HRD/TRAINING/2023
Closing Date:	24 March 2023	Closing Time:	11h00 AM
DESCRIPTION OF SERVICES	Supply of various training Interventions for CATHSSETA employees (2023)		

ADMINISTRATIVE REQUIREMENTS

- Quote/Pricing with a clear breakdown of Scope with total inclusive of VAT.
- Completed and signed SBD4, SBD 6.1
- Valid Tax Compliance Pin issued by SARS.
- Valid B-BBEE Certificate or Sworn Affidavit.
- Central Supplier Database (CSD) Supplier Number

E-mail responses to supplychain@cathsseta.org.za on or before the closing date and time as stated above.

SCOPE OF WORK

CATHSSETA requires services for various training interventions for their employees.

1. Generally Recognised Accounting Principles Standards (GRAP) X 9 delegates
2. Public Finance Management System (PFMS) X 1 delegate
3. Advanced Excel X 6 delegates
4. Data Analysis (STATA) X 5 delegates

Board chairperson: Mr David Themba Ndhlovu

Board members: Ms Edith Margareth Tukakgomo • Mr Moses Motha • Mr Itumeleng Kennilworth Dichabe
Mr Solomon Mhlanga • Mr Thulaganyo Gaoshubelwe • Ms Sumayya Khan • Ms Karen Borain • Mr Vincent Maumela
Ms Lesiroha Lesutu • Ms Maureen Nzuza

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5. Moderator X 4 delegates
6. Assessor Training X 5 delegates
7. Events Management X 2 delegates
8. Contract Management X 3 delegates
9. Dashboard Reporting in MS Excel X 2 delegates.
10. Executive Business Communication Skills X 1 delegate

NB. Service providers should note that the mode of delivery for trainings should be virtual.

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