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APPOINTMENT OF A REPUTABLE CLEANING SERVICES COMPANY TO RENDER CLEANING SERVICES AT ITS HEAD OFFICE AND TWO REGIONAL OFFICES IN THE KWAZULU-NATAL AND WESTERN CAPE FOR A PERIOD OF THREE (3) YEARS

Bid number: CATHS/CS/03/2021

Questions and Answers

| Questions | Answers |
|---|--|
| I would like to find out if you are going to appoint 1(one) service provider or 3 different service providers since its the areas are far from each other. Joburg, Durban and Western Cape? | Only one (1) Service Provider would be appointed. |
| There is mention of deep cleaning of carpets, deep cleaning of toilets and steam cleaning of chairs but we have not been given the quantities of chairs and the type whether its high back chairs or normal office chairs. How many toilets are there in the buildings? Male or Female? How many basins, urinals etc? Square meterage of the carpeted area in order to quote accordingly. | Quarterly – The below information is contained in the provided floor plans for both ground and first floor As per above response, all office spaces including the boardrooms are carpeted, excluding the common areas (ie. Passages, toilet entrances, reception areas |
| It is not clear as to how many bales of toilet paper we should supply. | Should be consistent with the number of toilets in the floor plan |
| Is it 1 ply or 2 ply paper? | We are currently using 2-ply. |
| Paper towels also are not specified in terms of paper size and quantities. | Paper towels are standard size |
| In terms of hand soap, which colour hand soap does CATHSSETA prefer? Pink or White and what quantities | Colour is of no significance if it meets the minimum standards prescribed in the TOR's. |
| Must it be liquid had soap or foam hand soap? | Either would suffice |
| Valid Occupational Health and Safety compliance certificate – please elaborate, as a cleaning company we have health and safety plans, policies and procedures | Please indicate this fact in your proposal. |
| Square metres of carpets that needs to be deep cleaned | All office spaces including the Boardrooms are carpeted, excluding the common areas |

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|---|--|
| | (ie. Passages, toilet entrances, reception areas) |
| Number of chairs and type if they are High Back or normal small chair, that needs to be cleaned quarterly | Consistent with the tables and workstations as indicated in the drawing |
| Number of toilets separating the females and males. | Contained in the floor plan provided |
| where can we put company overheads and profit? | Indicate on your proposal |
| Where can we put the ad hoc duties price? | Indicate on your proposal |
| I am looking for the tender document for the abovementioned tender number | The document is available on CATHSSETA website. |
| Page 19 of 50 on the pricing schedule point number 5, what is meant by cost per phase and man –days ? | Not applicable for this bid |