



**Culture, Arts, Tourism, Hospitality and Sport
Sector Education and Training Authority**

Bid Number: UC/001/2017

**EXPRESSION OF INTEREST: UNIVERSITY
PARTNERSHIP ON RESEARCH CHAIRS**

1. EOI FOR CATHSSETA-FUNDED RESEARCH CHAIRS

To appoint and establish several CATHSSETA-funded University Research Chairs which will assist to drive CATHSSETA research and sector skills capacity building agenda for a period of up to three (3) years.

CATHSSETA intends to establish several Research Chairs with appropriate university institutions which will assist drive CATHSSETA research and sector skills capacity building agenda. This is part of realising its strategic goal of a coordinated delivery of learning interventions by positioning CATHSSETA as a credible and authoritative voice on skills demand and learning interventions required to address skills needs within the sector.

To achieve the above goal, this requires CATHSSETA to build an understanding of labour market issues in the sector, documenting and communicating emerging trends to inform planning and guiding decision-making on investment in education and training provision. CATHSSETA, is therefore looking to appoint appropriate university institutions to partner with in establishing Research Chairs in the following main areas:

- Tourism, Travel, Hospitality and Gaming & Lottery
- Sports, Recreation and Fitness
- Conservation, Arts, Culture and Heritage

2. BACKGROUND TO CATHSSETA AND THE EOI

CATHSSETA is a statutory body established through the Skills Development Act of 1998 to enable its stakeholders to advance the national and global position of Culture, Arts, Tourism, Hospitality and Sport in the Large, Medium, Small levy paying and non-levy paying companies in the sector. It is a schedule 3 (a) listed public entity in terms of the Public Finance Management Act (PFMA) (Act 1 of 1999 as amended), and is accountable to the National Department of Higher Education and Training (DHET). CATHSSETA conducts its activities within the following six sub-sectors:

- Arts, Culture and Heritage
- Conservation
- Gaming and Lotteries
- Hospitality
- Sport, Recreation and Fitness

- Travel and Tourism

Within these sub-sectors, CATHSSETA is responsible for the following:

1. Development of a Sector Skills Plans (SSP) within the framework of the National Skills Development Strategy (NSDS);
2. Implementation of the SSP;
3. Development and administration of Learnerships;
4. Support of the implementation of the National Qualifications Framework (NQF);
5. Quality assurance of sector learning interventions;
6. Disbursement of levies collected from employers in their sector; and reporting to the Minister and the South Africa Qualifications Authority (SAQA).

3. OBJECTIVE OF THE CATHSSETA RESEARCH CHAIRS

The main objectives of the Research Chair initiatives are:

- To increase research and innovation capacity within CATHSSETA's sector of operation;
- To develop responsive sectoral skills planning and analysis capabilities, systems and techniques, particularly in the production of sectoral skills plans that are aligned to the country's economic and industrial policies and
- To attract and retain researchers within the CATHSSETA sector.

4. THE RATIONALE FOR PROPOSED UNIVERSITY RESEARCH CHAIRS

There is consensus that the skills system in South Africa is faced with several challenges in addressing the sector needs and that of the economy:

- There is increased pressure for the skills system to be better aligned to the country's economy and industrial policies.
- There is a growing need for strengthened planning and sectoral analysis capabilities, particularly in the formulation of sectoral skills plans- the emergence of emphasis on sector-customised strategies.

- Cognizant of the above imperatives and pressures on skills policy, there is an appreciation of the pivotal role of the skills system in the national economy. While on the skills professionals' side there is a need to equip with new capabilities for those working in the skills system, this also calls for keeping the learners abreast of latest expertise to deal with the new requirements imposed on the sectors they will work in.

5. TERMS OF REFERENCE

While acknowledging that university theoretical training is not the only intervention to address the afore-mentioned challenges, but a focused programme developing some of the specific capabilities may be useful. The CATHSSETA seeks to establish University Research Chairs focused on assisting with the development of the latest sector and skills planning capabilities and techniques required by the CATHSSETA sector.

Focus Areas for Research Chair:

Research Chairs are to be awarded in the following categories:

- Tourism, Travel, Hospitality and Gaming & Lottery
- Sports, Recreation and Fitness
- Conservation, Arts, Culture and Heritage

Eligibility:

The candidates must meet the following for eligibility:

- Be from a university in South Africa.
- A good published research track record

Duration:

The appointed Research Chair is anticipated to be for a period up to 31 March 2020, with annual reviews.

6. REFERENCES AND BACKGROUND INFORMATION

This is available on the CATHSSETA website and upon request:

CATHSSETA Reports & Plans

- CATHSSETA Sector Skills Plan (SSP)

- CATHSSETA Annual Performance Plan (APP)
- CATHSSETA Strategic Plan (SP)
- CATHSSETA Annual Reports

National Strategies & Initiatives

- Skills Development Act of 1998 (As amended)
- National Skills Development Strategy (NSDSIII)
- National Skills Accord
- National HRD Strategy South Africa
- Medium Term Strategic Framework (MTSF)

7. EXPRESSION OF INTEREST: SUBMISSION & ELIGIBILITY

The candidates must be from a university in South Africa. He/she must have the following:

- A good research track record
- An understanding of South Africa skills development system
- Experience in the CATHSSETA sectors

The following selection criteria shall apply

CRITERIA	WEIGHTING
Relevant expertise of the candidate	15%
Proposed approach and methodology employed in setting up the research chair	30%
Feasibility and appropriateness of project plan	30%
Appropriateness of proposed budget	15%
Equity status of the candidate	10%

8. EXPRESSION OF INTEREST: SUBMISSION REQUIREMENTS

Interested parties are invited to submit proposals (not exceeding ten pages including biographic data) by 17 February 2017. Submissions should include the following:

- Curriculum vitae of the candidate (Not more than 3 pages);

- Outline of proposal to establish CATHSSETA-funded research chair (not exceeding six pages) including:
 - Background on Institution: The name of the institution, research focus areas, institution research profile (academic researchers and visiting researchers);
 - Approach and methodology proposed for establishing research chair;
 - Itemised budget with justification for amounts;
 - Project Plan for establishment of the research chair; and
 - Letter of endorsement by the research institution.

- The completed response and submissions must be returned to –

CATHSSETA,
01 Newtown Avenue,
Killarney
Attention: Supply Chain Office

- Incomplete submissions may result in disqualification or will negatively impact scoring during evaluation process.
- Questions for clarification of issues will be considered by the CATHSSETA up to the close of business 72 hours before the closing date and time. No verbal requests for information or clarification will be accepted. Questions may also be addressed to: supplychain@cathsseta.org.za.
- All documentation and responses will be supplied and exchanged utilising standard Microsoft Office (Word, Excel and PowerPoint) products.
- Any attempt to gain information in a manner deemed to be fraudulent or disadvantageous to other respondents or any attempt to influence the outcome of the response evaluation will result in immediate disqualification from the bid process.

9. PROJECT BUDGET AND TIMELINES

- Interested parties are invited to propose a budget to include the following expenses
 - Operating expenditures for the Research Chair; and
 - Operational costs for the program,
- **Duration:** Research Chair funding shall be up to 31 March 2020.
- **Start date:** As soon as possible but not later than end of April 2017.

10. CONTRACTUAL AND RESERVATION OF RIGHTS

- CATHSSETA shall enter into a contract with the successful applicant and the following conditions shall apply
 - Intellectual property and copyright shall be negotiated; and
 - CATHSSETA reserves the right not to award the project to any of the submissions as well as to negotiate the project award with the preferred applicant.