

**Postal Address**

P.O. Box 1329  
Rivonia, 2128  
South Africa

**Physical Address**

270 George Rd  
Noordwyk  
Midrand 1687

**Contact**

Call Centre: 0860 100 221  
Telephone: 011 217 0600  
Fax: 011 789 7745

**GOODS/SERVICES REQUISITION FORM**

**YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION FOR THE CULTURE, ARTS,  
TOURISM, HOSPITALITY AND SPORT SECTOR EDUCATION AND TRAINING AUTHORITY  
(CATHSSETA)**

|                      |                         |                                       |                         |
|----------------------|-------------------------|---------------------------------------|-------------------------|
| <b>Date Issued</b>   | <b>03 February 2026</b> | <b>RFQ Number</b>                     | <b>RFQ/OCE/049/2025</b> |
| <b>Closing Date:</b> | <b>06 February 2026</b> | <b>Closing Time:</b>                  | <b>11H00</b>            |
| <b>DESCRIPTION:</b>  |                         | <b>ADVERTISEMENT OF BOARD VACANCY</b> |                         |

**1. SCOPE OF WORK**

**ADVERTISEMENT OF A VACANCY FOR THE INDEPENDENT CHAIRPERSON OF THE  
INFORMATION AND COMMUNICATION TECHNOLOGY STEERING COMMITTEE**

**SPECIFICATIONS**

Requirements: Advert Placement on **15 February 2026**

- Sunday Times
- City Press
- Size = 8 x 3, Black & white, Section – Careers

**2. ADMINISTRATIVE REQUIREMENTS**

- 2.1 Quote/Pricing with a clear breakdown of Scope with total inclusive of VAT.
- 2.2 Completed and signed SBD4, SBD 6.1.
- 2.3 Valid Tax Compliance Pin issued by SARS.
- 2.4 Valid B-BBEE Certificate or Sworn Affidavit.
- 2.5 All RFQ related responses must include the RFQ number as the subject matter.
- 2.6 Central Supplier Database (CSD) Summary Report.
- 2.7 Company Registration Document (CIPC).

**Board Chairperson:** Dr K.T. Mbele

**Board Members:** Mr S. T. Mathibeng • Ms M. J. du Plessis • Mr P. S. Tshwete • Mr S. Z. Mhlanga • Ms M. Roy • Mr M. S. Tshonti  
Ms P. N. Mbambo • Mr J. N. Ntuli • Ms D. F. Monaledi • Ms N. M. Tshikwatamba  
Dr S. Ngomane • Mr B. E. Hendricks • Ms R. Phiri • Ms T. Mkhosana

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**3. PRICING AND SPECIFIC GOALS EVALUATION**

- 3.1. For the evaluation of this RFQ, the 80/20 preference points scoring system will be applied. This means 80 points are allocated to price and 20 points to specific goals as per the standard bidding document (SBD) 6.1 attached to this RFQ.
- 3.2. To claim points for specific goals, bidders will be required to complete, sign and submit SBD 6.1 together with a valid B-BBEE Certificate or Sworn Affidavit. Failure to submit the required documents, will result in zero points allocated to the bidding company.

**4. RESPONSES/SUBMISSIONS**

E-mail responses to [supplychain@cathsseta.org.za](mailto:supplychain@cathsseta.org.za) on or before the closing date and time as stated above and no late responses will be accepted.

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