

Postal Address

P.O. Box 1329
Rivonia, 2128
South Africa.

Physical Address

270 George Rd
Noordwyk
Midrand 1687

Contact

Call Centre: 0860 100 221
Telephone: 011 217 0600
Fax: 011 789 7745



SERVICES REQUISITION FORM

**YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION FOR THE CULTURE, ARTS,
TOURISM, HOSPITALITY AND SPORT SECTOR EDUCATION AND TRAINING AUTHORITY
(CATHSSETA)**

Date Issued	18 November 2025	RFQ Number	RFQ/FIN/043/2025
Closing Date:	21 November 2025	Closing Time:	11H00
DESCRIPTION:		Comprehensive Tracker for Business	

1. SCOPE OF WORK

SPECIFICATIONS

CATHSSETA seeks to appoint a service provider for the procurement of:

1.1 Comprehensive Fleet Management Tracking System, with the following capabilities:

- a) Location Reporting
- b) Theft Retrieval
- c) Zones Management
- d) Early Notifications
- e) App and web access Capabilities
- f) Emergency Assist
- g) Early Notifications; and
- h) Provide any other value-added fleet tracking features.

1.2. Number of Vehicles: Seven (7).

1.3. Tracking companies are encouraged to offer multiple fleet management tracking options from which the SETA would select the best option to suit its requirements.

Board Members:

Mr Samuel Taumang Mathibeng • Ms Michelle Du Plessis • Mr Patrick Sithembele Tshwete • Mr Zawempi Solomon Mhlanga
Ms Melanie Roy • Mr Mangisi Simathi Tshonti • Ms Philile Nosihle Mbambo • Mr Joseph Nkanyezi Ntuli • Ms Delsey Fahlaza Monaledi
Ms Nondumiso Tshikwatamba • Dr Siphon Ngomane • Mr Barry Hendricks • Ms Rachel Phiri • Ms Tshidi Mkhosana

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**SPECIFICATIONS****1.4. Period of Performance (Contract Period)**

- 1.4.1 The appointed service provider will enter into a contractual agreement with CATHSSETA for a period of thirty-six (36) months commencing from the appointment date.
- 1.4.2 A Service Level Agreement shall be signed with the preferred service provider upon appointment and acceptance thereof.

2 ADMINISTRATIVE REQUIREMENTS

- 2.4 Quote/Pricing with a clear breakdown of Scope with total inclusive of VAT.
- 2.5 Completed and signed SBD4, SBD 6.1.
- 2.6 Valid Tax Compliance Pin issued by SARS.
- 2.7 Valid B-BBEE Certificate or Sworn Affidavit.
- 2.8 All RFQ related responses must include the RFQ number as the subject matter.
- 2.9 Central Supplier Database (CSD) Summary Report.
- 2.10 Company Registration Document (CIPC).

3 PRICING AND SPECIFIC GOALS EVALUATION

- 3.1. For the evaluation of this RFQ, the 80/20 preference points scoring system will be applied. This means 80 points are allocated to price and 20 points to specific goals as per the standard bidding document (SBD) 6.1 attached to this RFQ.
- 3.2. To claim points for specific goals, bidders will be required to complete, sign and submit SBD 6.1 together with a valid B-BBEE Certificate or Sworn Affidavit. Failure to submit the required documents, will result in zero points allocated to the bidding company.

4. RESPONSES/SUBMISSIONS

E-mail responses to supplychain@cathsseta.org.za on or before the closing date and time as stated above and no late responses will be accepted.

Request for Quotations_ Tracking Services

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