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GOODS/SERVICES REQUISITION FORM

**YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION FOR THE CULTURE, ARTS,
TOURISM, HOSPITALITY AND SPORT SECTOR EDUCATION AND TRAINING AUTHORITY
(CATHSSETA)**

Date Issued	25/09/2025	RFQ Number	RFQ/COS/030/2025
Closing Date:	29/09/2025	Closing Time:	16H30
DESCRIPTION:		SUPPLY AND DELIVERY OF BACKPACKS FOR G20 EDUCATION	

1. SCOPE OF WORK

SPECIFICATIONS

CATHSSETA invites qualified service providers to provide quotations for backpacks as follows:

1. 450 x Altitude Gizmo Backpacks or Equivalent

Colour – as displayed on the image below



Description: Unique design top loader backpack with an easy access front zip pocket.

- 25 (l) x 9 (w) x 42 (h) cm.
- two-tone 600D polyester.

- 9.5L.
- large front zip pocket to secure your valuables.
- interior slip pocket for great organisation.
- top loader with main zip closure.
- padded back panel.
- padded, adjustable shoulder straps with breathable air-mesh lining for extra absorption and comfort.
- Branding Options: Screenprint G20 logo in full colour.

2. 10 x Serendipio Highveld Laptop Backpack or Equivalent

Colour: Black



Description: Made from waterproof PU fabric, this stylish roll-top access backpack is equally at home on a business trip, the daily commute or an outdoor adventure.

- 28 (l) x 12 (w) x 41 (h) cm.
- waterproof PU with polyester lining.
- padded laptop compartment fits 15.6 inch laptop.
- expandable side pocket.
- front zip pocket.

- padded adjustable shoulder straps.
- padded back panel.
- roll-over top closure.
- top carry handle.
- excludes water bottle.
- Branding Options: Screenprints – G20 logo in one colour.

2. ADMINISTRATIVE REQUIREMENTS

- 2.1 Quote/Pricing with a clear breakdown of Scope with total inclusive of VAT.
- 2.2 Completed and signed SBD4, SBD 6.1.
- 2.3 Valid Tax Compliance Pin issued by SARS.
- 2.4 Valid B-BBEE Certificate or Sworn Affidavit.
- 2.5 All RFQ related responses must include the RFQ number as the subject matter.
- 2.6 Central Supplier Database (CSD) Summary Report.
- 2.7 Company Registration Document (CIPC).
- 2.8 Appointed service provider will be requested to submit samples before production.

3. PRICING AND SPECIFIC GOALS EVALUATION

- 3.1. For the evaluation of this RFQ, the 80/20 preference points scoring system will be applied. This means 80 points are allocated to price and 20 points to specific goals as per the standard bidding document (SBD) 6.1 attached to this RFQ.
- 3.2. To claim points for specific goals, bidders will be required to complete, sign and submit SBD 6.1 together with a valid B-BBEE Certificate or Sworn Affidavit. Failure to submit the required documents will result in zero points allocated to the bidding company.

4. RESPONSES/SUBMISSIONS

E-mail responses to supplychain@cathsseta.org.za on or before the closing date and time as stated above and no late responses will be accepted.